



**Ministry of Finance, Planning and Economic Development**

**National Credit Guarantee Institution Limited (NCGIL)**

**Addendum 01**

**to the**

**Request for Bids**

**Procurement of Design, Development Implementation and Maintenance  
of the Core Application System and Website for the National Credit  
Guarantee Institution Limited**

**IFB No: NCGIL/PRO/DPC/2025/08**

**Employer:**

Chief Executive Officer  
National Credit Guarantee Institution Limited  
No. 140, 1st Floor, Ministry of Finance,  
The Secretariat, Colombo 01.

**4<sup>th</sup> June, 2026**

**Addendum 01 to the  
BIDDING DOCUMENT (RFB)**

**Procurement of Design, Development Implementation and Maintenance of the Core  
Application System and Website for the National Credit Guarantee Institution Limited**

**IFB No: NCGIL/PRO/DPC/2025/08**

**1.0 Background**

Following the Invitation for Bids and issuance of the Bidding Document (IFB) by the National Credit Guarantee Institution Limited (NCGIL) for the “**Procurement of Design, Development, Implementation and Maintenance of the Core Application System and website for the National Credit Gurantee Institution Limited**” dated **April 29, 2026**, the NCGIL conducted a Pre-Bid meeting on **May 15, 2026**. Based on the clarifications sought by the bidders, it has been deemed necessary to provide additional information to further clarify certain aspects of the Bidding Document.

All bidders are required to thoroughly review the information provided in **Addendum 01 and the issued Clarifications** in order to ensure the accurate and comprehensive preparation of both the Technical and Financial parts of their bids.

Any clarifications regarding **Addendum 01** must be submitted by bidders **on or before June 15, 2026**. All clarifications must be addressed to the contact information provided in the Bidding Document. Any questions or clarifications submitted **after June 15, 2026, will not be addressed** by the National Credit Guarantee Institution Limited (NCGIL).

This addendum consists of the following:

1. Amendments to the original Bidding Document.
2. Responses to the Clarifications

All above amendments to the bidding documents will be formally incorporated into an Addendum 01 with additional Clarifications and will be shared with all prospective bidders and published on the relevant official websites.

Chairman,

Department Procurement Committee,

National Credit Guarantee Institution Limited (NCGIL),

The Secretariat, Ministry of Finance, Planning and Economic Development,

1<sup>st</sup> Floor, Room No.140, Lotus Road, Colombo 01

Tel : 070 758 7176 Email: [ushani@ncgil.lk](mailto:ushani@ncgil.lk)

June 04, 2026

**2.0 Amendments to the original Bidding Document (RFB)**

SN	Volume 01 Section I – Instruction to Bidders		
	Clause No	Original Content	Amended Content
1.	IFB – Clause 3 (b) (ii)	The principle/manufacture of the proposed solution should have successfully completed at least one (01) software application development/customization project with a minimum of 5,000 annual guarantee applications and supporting not less than 20 participating institutions. The proposed solution must be fully operational as of the bid submission date	REMOVED
2.	IFB – Clause 3 (b) (iii)	The principal/manufacture should have successfully completed at least one similar ERP implementation including Finance & Treasury Management Module within the last five (05) years. The proposed solution must be fully operational as of the bid submission date	REMOVED
3.	IFB – Clause 6	Bids must be delivered to the <b>address given below</b> at or before <b>3.00 p.m.</b> on <b>June 03, 2026</b> . Late bids will be rejected. Bids will be opened <b>soon after the bid closing</b> in the presence of the bidders’ representatives, who choose to attend. All bids must be accompanied by a Bid Security in the form of bank guarantee of not less than <b>LKR 2,200,000.00</b> .	Bids must be delivered to the <b>address given below</b> at or before <b>3.00 p.m.</b> on <b>June 24, 2026</b> . Late bids will be rejected. Bids will be opened <b>soon after the bid closing</b> in the presence of the bidders’ representatives, who choose to attend. All bids must be accompanied by a Bid Security in the form of bank guarantee of not less than <b>LKR 2,200,000.00</b> .

<b>Volume 01 Section II – Bid Data Sheet</b>			
<b>SN</b>	<b>Clause No</b>	<b>Original Content</b>	<b>Amended Content</b>
1.	ITB Clause Reference 22.1	The bid validity period shall be <b>119 days</b> after the Deadline for Submission of Bids, as specified below in reference to ITB Clause 26. The bid shall be valid until and inclusive of <b>September 30, 2026</b>	The bid validity period shall be <b>119 days</b> after the Deadline for Submission of Bids, as specified below in reference to ITB Clause 26. The bid shall be valid until and inclusive of <b>October 21, 2026</b>
2.	ITB Clause Reference 23.2	Bid Security must be submitted using only the prescribed form included in this Procurement Document. Bid Security should be from a Commercial Bank and valid for 28 days beyond the original validity period of the bid i.e.: <b>October 28, 2026</b>	Bid Security must be submitted using only the prescribed form included in this Procurement Document. Bid security should be from a Commercial Bank and valid for 28 days beyond the original validity period of the bid i.e. <b>November 18, 2026.</b>
3.	ITB Clause Reference 26.1	For <b><u>Bid submission purposes</u></b> only, the Employer's address is: Attention: Chairman, Department Procurement Committee  Address: National Credit Guarantee Institution Limited, Room No. 321, 3 <sup>rd</sup> Floor, Ministry of Finance, The Secretariat, Colombo 01  <b>The Deadline for Submission of Bids is:</b> Date: June 03, 2026 Time: 3:00 pm	For <b><u>Bid submission purposes</u></b> only, the Employer's address is: Attention: Chairman, Department Procurement Committee  Address: National Credit Guarantee Institution Limited, Room No. 321, 3 <sup>rd</sup> Floor, Ministry of Finance, The Secretariat, Colombo 01  <b>The Deadline for Submission of Bids is:</b> Date: June 24, 2026 Time: 3:00 pm
4.	ITB Clause Reference 29.1	<b>The Bid opening shall take place at:</b>  Address: NCGIL, Room No. 326, 3 <sup>rd</sup> Floor, Ministry of Finance, The Secretariat, Colombo 01  Date: June 03, 2026 Time: 3:00 pm	<b>The Bid opening shall take place at:</b>  Address: NCGIL, Room No. 326, 3 <sup>rd</sup> Floor, Ministry of Finance, The Secretariat, Colombo 01  Date: June 24, 2026 Time: 3:00 pm

**Volume 01 Section III – Evaluation and Qualification Criteria**

Clause 3.3.2 – Technical Marks Assigned for Each Category - Table – 3.2: Technical Marks for each category

**Original Content**

<b>S.N</b>	<b>Evaluation Criteria</b>	<b>Marks</b>	<b>Tech Form</b>
<b>1</b>	<b>Experience of the Bidder</b>	<b>20</b>	
1.1	Experience in Similar Projects (Software Application Development, Credit Guarantee Application Solution and ERP implementations)	20	4.1.2.4/4.1.2.5
<b>2</b>	<b>Solution Proposed by the Bidder</b>	<b>40</b>	
2.1	Software Architectural Solution	5	4.1.3
2.2	Software Functionality	20	4.1.3
2.3	Technical Solution (Database, integration, infrastructure, security...)	10	4.1.3
2.4	NCGIL Website	5	4.1.3
<b>3</b>	<b>Strengths of Proposed Team</b>	<b>25</b>	
3.1	Project Manager	5	4.1.5/4.1.5.1
3.2	Key Technical Team	20	4.1.5/4.1.5.1
<b>4</b>	<b>Approach, Methodology, Project Plan &amp; Organization and Staffing</b>	<b>15</b>	
4.1	Technical Approach and Methodology	7	4.1.4
4.2	Project Plan	3	4.1.4
4.3	Organization and Staffing	3	4.1.4/4.1.5.2
4.4	Support and Maintenance	2	4.1.4
<b>Total</b>		<b>100</b>	

**Amended Content (Revised Marking Scheme)**

<b>S.N</b>	<b>Evaluation Criteria</b>	<b>Marks</b>	<b>Tech Form</b>
<b>1</b>	<b>Experience of the Bidder</b>	<b>20</b>	
1.1	Experience in Software application development/ customization project	6	4.1.2.5.1
1.2	Experience in ERP/ Banking solution Implementation	6	4.1.2.5.3
1.3	Experience in Solution similar to credit guarantee application system	8	4.1.2.5.2
<b>2</b>	<b>Solution Proposed by the Bidder</b>	<b>40</b>	
2.1	Software Architectural Solution	5	4.1.3
2.2	Software Functionality	20	4.1.3
2.3	Technical Solution (Database, integration, infrastructure, security...)	10	4.1.3
2.4	NCGIL Website	5	4.1.3
<b>3</b>	<b>Strengths of Proposed Team</b>	<b>25</b>	
3.1	Project Manager	5	4.1.5/4.1.5.1
3.2	Key Technical Team	20	4.1.5/4.1.5.1
<b>4</b>	<b>Approach, Methodology, Project Plan &amp; Organization and Staffing</b>	<b>15</b>	
4.1	Technical Approach and Methodology	7	4.1.4
4.2	Project Plan	3	4.1.4
4.3	Organization and Staffing	3	4.1.4/4.1.5.2
4.4	Support and Maintenance	2	4.1.4
<b>Total</b>		<b>100</b>	

## **Volume 01 Section III – Evaluation and Qualification Criteria**

### **3.7 Eligibility and Qualification Requirements of the bidder**

#### **Original Content**

##### **3.7.5 Financial Resources**

The bidder must demonstrate access to or availability of financial resources such as liquid assets, line of credit and other financial means, to meet the cash flow requirement of not less than **LKR 30 million**, and net of the bidder's other commitments for this project.

#### **Amended Content**

##### **3.7.5 Financial Resources**

The bidder must demonstrate access to or availability of financial resources such as liquid assets, line of credit and other financial means, to meet the cash flow requirement of not less than **LKR 40 million**, and net of the bidder's other commitments for this project.

### **3.7.7 Specific Experience**

#### **Original Content**

- The principal/ manufacturer of the proposed solution should have successfully completed at least one (1) Credit Guarantee Application solution with a minimum of 5,000 annual guarantees applications and supporting not less than 20 participating institutions. The proposed solution must be fully operational as of the bid submission date.
- The principal/ manufacturer should have successfully completed at least one similar ERP implementation including Finance and Treasury Management Module within the last five years. The proposed solution must be fully operational as of the bid submission date.

#### **Amended Content**

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